

Plan – Funding, Procurement and Demand and Capacity Modelling	Done <input checked="" type="checkbox"/>
FUNDING - Has FeNO product funding been agreed? If so, confirm the source - If no additional funding, where will funding come from? - You may need to consider and complete a business case to justify spend	
PROCUREMENT - Once funding secured choose provider - Ensure procurement process meets NHS Guidelines - Secure product supply	
DEMAND AND CAPACITY MODELLING - Calculate potential demand and capacity model using available data. This can be achieved using case finding tools, or existing system searches to find your target patient group	
Plan – Staffing	Done <input checked="" type="checkbox"/>
STAFFING - Agree staffing model to deliver the service - Ensure required skills and competencies have been defined - Secure sufficient staffing capacity in line with predicted activity (demand and capacity model) - If staff numbers are insufficient, consider alternative workforce arrangements; recruitment, secondment, alternate but appropriate clinical support e.g. pharmacists	
Plan – Delivery Model	Done <input checked="" type="checkbox"/>
DELIVERY MODEL - Develop and agree delivery model. What is the optimum model to ensure full coverage across target population? - Develop a consistent Framework of Clinical Approach, including points of patient escalation/referral - Discussion with Quality and Equality Service Lead to ensure model considers inclusion of all - Discussion with relevant community groups and third sector partners to improve access to service - Develop a Standard Operating Procedure based on agreed clinical framework to ensure consistency of approach. To include (not exhaustive): <ul style="list-style-type: none"> ○ Clear referral process or, agreed target group ○ Patient communications ○ Escalation/referral process, if required ○ Clinical Governance/review arrangements. 	
Plan – Communications, Digital and IT	Done <input checked="" type="checkbox"/>
COMMUNICATIONS - Development (procurement) of Patient Information Pack (including overview of FeNO) - Availability of above in different formats and languages to meet physical and cultural needs - Link with Communications leads to promote and raise awareness of the FeNO pathway, if required	

DIGITAL/IT - Does your EPR system that allows you to document FeNO results (check newly developed Ardens template)	
Plan – Reporting/Evaluation	Done <input checked="" type="checkbox"/>
REPORTING - How will you collect and share your data (check newly developed Ardens template) - Do you have a member of the team responsible for collecting FeNO data, summarising staff and patients’ comments, reviewing and acting on the findings? - Have you thought about how you might create a case study to share learning and understand areas for improvement?	
Do – Implement your model	Done <input checked="" type="checkbox"/>
IMPLEMENTATION - Select team (assign roles/tasks). - Ensure process/pathways are in place - Ensure plan is communicated - Ensure FeNO training has been completed (product suppliers can provide training) - Ensure FeNO products have been received and are ready to deploy - Ensure appropriate infection control processes are in place and understood - Ensure all staff can update patient records - Ensure FeNO Ardens template can be utilised	
Study – Learning	Done <input checked="" type="checkbox"/>
SHARING AND LEARNING - Convene team meeting to review: - Any immediate issues identified? - What has worked well and what requires improvement? For example, are FeNO products being used correctly, are there any additional training needs, do patients understand the process? - Do you have any staff/patient feedback? - Are you testing patients who match the eligibility criteria? - Do the numbers match the predictive modelling?	
Study – Sustainability	Done <input checked="" type="checkbox"/>
SUSTAINABILITY - Does the FeNO service have clear leadership and plans for ongoing delivery? - Do you have clear governance arrangements in place? - Have you thought about whether the FeNO service can be adapted to meet other conditions/needs? - Have you identified funding and staffing requirements?	
Act – Refine	Done <input checked="" type="checkbox"/>
REDEFINE MODEL USING LEARNING - Alter delivery model to reflect lessons learned - Refresh staff training to include new information gathered from the process so far - Review clinical deployment to ensure needs are met.	

